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SECRET

Copy 0 of 10

26 June 1956

MEMORANDUM FOR: Chief, Finance Division

ATTENTION : Payroll, Travel and Allowance Branch

SUBJECT : Foreign Duty Data Sheet and other Pertinent Information

1. Transmitted herewith for appropriate action are documents listed opposite the names of individuals who will be located in Germany as follows:

| NAME | PAY DATA SHEET | INSURANCE QUESTIONNAIRE | CHECK DISTR. REQUEST | RESIDENCE & DEPENDENCY FORMS |
|------------|-------------------|----------------------------|-------------------------|---------------------------------|
| [Redacted] | Orig. & Blue | Copy | 19 June 56 | Original |
| | " | None | None | None |
| | " | Copy | 19 June 56 | Original |
| | " | Copy | 18 June 56 | Original |

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If any information is missing, please advise at the earliest practicable date in order that the required may be procured and supplied.

2. It is kindly requested that the blue copy of the Foreign Duty Data Sheet be completed to show the amount of leave to the credit of each individual in order that it may be furnished to the Foreign Finance Officer by the undersigned. For your information the above individuals arrived in Germany June 22, 1956.

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Attachments: a/s

Distribution:

- 0&1 - Addressee w/atts
- 3 - [Redacted]
- 4 - JW (Pers)
- 5-8 - Proj Pers files
- 9 - Reading
- 10 - Chrono

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